



**Special Services Cooperative
of Jefferson County**

Paraprofessional Evaluation Form

Para: _____ Date: _____ School: _____ Grade Level: _____

Type of Program: _____ Subject: _____

Circle one selection per row. Attach separate page for additional comments if desired.

Criteria				Comments (Optional)
Meets assigned students at the locations and times designated	Does not meet students at assigned locations/times.	Sometimes meets students at the correct locations/times.	Consistently meets students at designated locations/times.	
Implements a variety of effective instructional techniques as directed by the teacher.	Shows little or no variety in implementing instructional techniques as directed by teacher.	Intermittently uses variety in implementing instructional techniques as directed by the teacher.	Uses variety in implementing instructional techniques as directed by teacher.	
Utilizes various materials and equipment as directed by the teacher.	Uses materials which are irrelevant to the lesson.	Sometimes uses materials/equipment relevant to the lesson.	Uses materials/equipment appropriate to the lesson as directed by the teacher.	
Assists in maintaining the organization of materials/equipment.	Displays little or no skill in organizing materials/equipment.	Demonstrates limited skill in organizing materials/equipment	Contributes to the organization of classroom materials/equipment.	
Assists in the preparation of student materials	Does not contribute to the development of student's materials.	Sometimes assists in material preparation.	Consistently contributes to the development of student materials.	
Instruct individual/small groups in previously taught materials as prescribed by the teacher	Does not effectively reinforce instruction.	Demonstrates limited ability to reinforce instruction.	Effectively reinforces instruction.	
Utilizes appropriate communication skills	Does not communicate clearly.	Demonstrates limited ability to communicate clearly.	Communicates clearly and engages in relevant dialogue.	
Encourages students to maintain appropriate standards of behavior as directed by teacher.	Does not take initiative in encouraging appropriate behavior by the students.	Sometimes takes initiative in encouraging appropriate behavior by the students.	Consistently takes initiative in encouraging appropriate behavior by the students.	
Takes all necessary and reasonable precautions to protect students	Does not take initiative in intervening in a situation potentially harmful to students.	Sometimes intervenes in potentially harmful situations.	Takes initiative in recognizing and dealing with harmful and potentially harmful situations for the protection of the student.	
Follows the policies of the school district adheres to building departmental and classroom procedures	Does not comply with school district and/or building and/or classroom procedures.	Intermittently complies with school district/building/departmental/classroom procedures.	Knows and fully complies with school district policies and building, departmental and classroom procedures.	

Paraprofessional Signature _____

Date _____

Evaluator's Signature _____

Date _____